THE UNITED CHURCH OF CANADA

MEETING OF THE SUB-EXECUTIVE OF THE GENERAL COUNCIL MINUTES June 23, 2003 (Teleconference Call)

The Sub-Executive of the General Council of The United Church of Canada met from 3:00 p.m. EDST until 4:30 p.m. on Monday, June 23, 2003, by teleconference call. The Moderator, The Right Reverend Marion Pardy, presided.

ATTENDANCE

Voting Members

Hazel Bigby, Sheila Duffin, Ron Holotuk, Joanna MacQuarrie, Marion Pardy (Chair), Karen Ptolemy-Stam, Jim Sinclair, Sheila Snelling, Jack Spencer.

Corresponding Members

Carol Hancock.

Regrets: Claire Borel-Christen, Omega Bula, David Estey, Ian Fraser, Jon Jessiman, Bob Johnstone, Bill Phipps.

CONSTITUTING THE MEETING

The Moderator constituted the meeting with the following words:

"In the Name of Jesus Christ the head of the Church, and by the authority vested in me by the 37th General Council, I hereby declare this meeting of the Sub-Executive of the General Council to be in session for the work that may properly be brought before it to the glory of God."

The Moderator began the meeting with a prayer from "Gather Us In" prayer guide from Maritime Conference.

PROCEDURAL MOTIONS

Corresponding Members

Motion: Jim Sinclair/Hazel Bigby

2003-06-23-0636.PRO

That Carol Hancock be a resource to this Sub-Executive and be made a corresponding member for this meeting and that Joan MacGillivray be the recording secretary for this meeting of the Sub-Executive.

Carried

Minutes of the Sub-Executive of the General Council - May 30, 2003

Motion: Jim Sinclair/Jack Spencer

2003-06-23-0637.PRO

That the minutes of the Sub-Executive of the General Council for May 30, 2003 be adopted as circulated. **Carried**

AUTHORIZING ALL NATIVE CIRCLE CONFERENCE SPEAKER SEARCH

Carol Hancock gave an update on the termination of our relationship with Mel Buffalo which she did following the recommendation from the All Native Circle Conference Executive.

Questions from the Sub-Executive included concern for Mel Buffalo that he is receiving support and pastoral care. Leighton Hopkins, one of the leading elders, is a friend of Mel's and has had conversations with him. On the advice of Human Resources and legal counsel, Mel was given an offer which he accepted.

Motion: Sheila Duffin/Jack Spencer

2003-06-23-0638

As a result of ending the relationship with the Speaker designate, Mel Buffalo, the Sub Executive of the General Council authorizes a search process for a new Speaker of the All Native Circle Conference as of January 1, 2004, if possible.

Carried

Carol was excused from the conference call.

ESTABLISHING UNIT-WIDE COMMITTEES, TASK AND ADVISORY GROUPS

Jim Sinclair gave an update from the meeting of the Permanent Committee on Governance, Planning & Budgeting Process. The Permanent Committee looked at the committees that serve the management function of the church and a process to ensure accountability to the governance level of the church. As a result of their discussions the Permanent Committee made the following recommendation.

1. Why would a unit-wide committee be created? (rationale)

"We affirm that some units may need and make use of unit-wide elected advisory or co-ordinating groups:

To enhance staff operational-decision making by:

- a) Broadening context including many voices
- b) Gathering expertise & wider wisdom
- c) Connecting with diverse parts of the body

We affirm the above with the understanding that these groups do not have a governance role that could lead to the formation of autonomous bodies setting their own policy."

2. How are unit-wide committees created? (criteria/process)

(The process for creating unit-wide advisory or coordinating group is:

"A request for a unit-wide group would go to the General Secretary. The Executive Minister or Officer would present a proposal to the appropriate General Council Minister for consideration and a recommendation to the General Secretary. Any unit-wide advisory or coordinating groups would be subject to the General Council Nominating procedures".

3. How are specific advisory and task groups created

"A General Council Minister, in consultation with the Executive Minister or Officer, may create specific task or advisory groups within units to undertake work of limited scope or duration. At the discretion of the General Council Minister, such an advisory or task groups <u>may</u> be subject to the General Council Nomination process" (consider the nomination principles).

The Sub-Executive raised questions and concerns and as a result of the discussion it was agreed to lift this agenda item from the table. This will come back, with more information, to the Sub-Executive agenda before July 31. Jim Sinclair will check with those raising concerns to find out what additional information would be helpful.

ADR APPOINTMENT

Jim Sinclair updated the Sub-Executive on the reasons for this action. Since both the presbytery and conference are named in the complaint, the complaint must come to the General Council. All the parties involved have agreed to this ADR including the person, Jamie Scott, who would be working on behalf of the General Council.

WHEREAS the Acting General Secretary has received a Complaint made to the General Council under the United Church's Dispute Resolution Policy ("Complaint 2003-01").

AND WHEREAS the Dispute Resolution Policy requires the Executive (or Sub-Executive) of the Court receiving the Complaint to appoint a Conflict Resolution Facilitator to contact the parties, conduct a preliminary diagnosis of the Complaint, and report back to the Executive (or Sub-Executive).

Motion: Sheila Duffin/Ron Holotuk THEREFORE BE IT RESOLVED that:

2003-06-23-0639

- James Scott be appointed Conflict Resolution Facilitator for Complaint 2003-01, to conduct the diagnostic phase under the Dispute Resolution Policy for an honorarium not to exceed \$200, as per the fee schedule adopted by the General Council Executive, plus reasonable expenses; and
- (ii) that James Scott report to the Sub-Executive as per the Dispute Resolution Policy, by July 31, 2003

Carried

OMISSION OF A TRUSTEE'S NAME IN THE LAST NOMINATIONS REPORT TO THE EXECUTIVE OF THE GENERAL COUNCIL

Motion: Ron Holotuk/Jack Spencer

2003-06-23-0640

That the record be corrected and that Sub-Executive of the General Council appoint:

- Paul Batho (L-ON) as a Trustee, United Church of Canada Pension Board for a three-year term from April 2003 – April 2006.
- Nancy Key, Q.C. (L-PEI) as a Trustee, United Church of Canada Pension Board for a three-year term from April 2003 April 2006.

Carried

Next meeting

Another Sub-Executive meeting will be called prior to July 31. The following expressed concerns and availability.

Jack Spencer must receive all information before July 21.

The Moderator is not available on July 24 and 25.

Joanna MacQuarrie is not available on July 14, 22, and 23.

Sheila Duffin is away from July 14 until 28 but she will e-mail her contact information.

There was a question about the appointment of the new Sub-Executive. There will be an enabling motion at General Council that will establish a Sub-Executive for the period of August to November. At the November Executive meeting there will be a motion to constitute the Sub-Executive for the triennium.

It was noted that the Permanent Committee on Governance, Planning & Budgeting Processes is looking at the role of the Sub-Executive.

ADJOURNMENT

The Moderator gave her thanks and peace to all and declared the meeting of the Sub-Executive adjourned at 4:30 p.m.

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Moderator, Marion Pardy	Acting Gener	