

THE UNITED CHURCH OF CANADA

MEETING OF THE SUB-EXECUTIVE OF THE GENERAL COUNCIL

September 15, 2005
(Teleconference Call)

The Sub-Executive of the General Council of The United Church of Canada met from 1:30 p.m. EDST until 2:10 p.m. on Thursday, September 15, 2005, by teleconference call. The Moderator, The Right Reverend Peter Short, presided.

ATTENDANCE

Voting Members

Lynn Boothroyd, David Giuliano, Jim Jackson, Donald Koots, Stephen Mabee, Marion Pardy, Barbara Rafuse, Peter Short, Jim Sinclair, George Takashima, Kent Ward.

Corresponding Members

Ian Fraser, Carol Hancock, Janet McDonald, Bruce Gregersen, Wenh-In Ng,

Regrets: Anne-Marie Carmoy, Michelle Slater,

CONSTITUTING THE MEETING

The Moderator constituted the meeting with the following words followed by a prayer:

"Au nom de Notre Seigneur, Jésus-Christ, seul chef souverain de l'Église, et par l'autorité qui m'a été conférée par le 38ième Conseil général, je déclare ouvert, par la présente, le sous-exécutif du Conseil général et ses travaux dans l'intérêt du Royaume de Dieu."

"In the Name of Jesus Christ, the head of the Church, and by the authority vested in me by the 38th General Council, I hereby declare this meeting of the Sub-Executive of the General Council to be in session for the work that may properly be brought before it to the glory of God."

The General Secretary reviewed the agenda for the meeting and introduced Terry Beaumont.

PROCEDURAL MOTIONS

Corresponding Members

Motion: Jim Sinclair/George Takashima

2005-09-15-271

That Ian Fraser, Carol Hancock, Janet McDonald, Bruce Gregersen, and Wenh-In Ng be made corresponding members for this meeting and that Terry Beaumont be the recording secretary for this meeting of the Sub-Executive.

Carried

Minutes of the Sub-Executive of the General Council – September 1, 2005

Motion: David Giuliano/Stephen Mabee

2005-09-15-272

That the minutes of the Sub-Executive of the General Council for September 1, 2005 be adopted as circulated.

Carried

APPOINTMENTS

Carol Hancock reviewed the process and authorization for the Search Committees of Conference Executive Secretaries. She noted that recommendations to the Sub-Executive are from the Search Committees made up of members of the Conference along with the General Council Minister, Regional Relations. These recommendations have the full approval of the Conference Executives.

Starting dates for these two positions are to be negotiated but will be on or before January 1, 2006.

Conference Executive Secretary, Conference of Manitoba and Northwestern Ontario (Appendix A)

Motion: Jim Jackson/David Giuliano

2005-09-15-273

That the Sub-Executive of the General Council appoint Rev. Bruce Faurschou to the position of Conference Executive Secretary, Conference of Manitoba and Northwestern Ontario.

Carried

Don Koots joined the call and was not present for the discussion, he absented himself from the vote.

Conference Executive Secretary, Montreal and Ottawa Conference (Appendix B)

Motion: Lynn Boothroyd/Don Koots

2005-09-15-274

That the Sub-Executive of the General Council appoint Rosemary Lambie to the position of Conference Executive Secretary, Montreal and Ottawa Conference.

Carried

The Moderator asked Carol Hancock to pass on the thanks of the Sub-Executive to the Search Committees. He also asked Carol to pass on the congratulations and delight of these appointments to Bruce and Rosemary.

WINDSOR ELMS, UNITED CHURCH SENIOR CITIZENS' HOME

The General Secretary reviewed the action of the Sub-Executive from September 1, 2005. He noted that motion 2005-09-10-268 is incomplete and unclear as it was passed earlier. At the request of the Maritime Conference Executive Secretary, the new motion omits "with the loan to be guaranteed by the Province of Nova Scotia" and clarifies the Province of Nova Scotia's guarantee only of the capital costs in the 4th whereas.

Motion to reconsider: Stephen Mabee/Don Koots

2005-09-15-275

To reconsider motion 2005-09-01-268 on page 301 of the Sub-Executive of the General Council minutes September 1, 2005.

Carried

Motion: Barbara Rafuse/Stephen Mabee

2005-09-01-268

That the Sub-Executive of the General Council of The United Church of Canada give administrative approval to the request to increase Windsor Elms' total indebtedness to \$1,500,000 with the loan to be guaranteed by the Province of Nova Scotia.

Defeated

WHEREAS United Church Senior Citizens' Home, Windsor, Nova Scotia, known as Windsor Elms is a corporation under Appendix IV of The United Church Manual which operates a residential care facility for seniors in Windsor, Nova Scotia,

AND WHEREAS Windsor Elms intends to modernize and expand the existing facility in order to provide additional residential space and services and in order to comply with provincial Ministry of Health requirements,

AND WHEREAS Windsor Elms has requested and obtained the approval of the Maritime Conference, the Supervising Court for Windsor Elms to the request to increase the total indebtedness of Windsor Elms to \$1,500,000,

AND WHEREAS the sub-executive of the General Council of The United Church of Canada received a request to approve an increase of Windsor Elms' total indebtedness to \$1,500,000 with the loan to be guaranteed by the Province of Nova Scotia.

AND WHEREAS the sub-executive of the General Council of The United Church of Canada has now been advised by Windsor Elms that the Province of Nova Scotia will guarantee the capital cost,

AND WHEREAS motion 2005-09-01-268 provided that the total indebtedness of \$1,500,000 would be guaranteed by the Province of Nova Scotia, that motion is clarified as follows:

Motion: Jim Sinclair/Marion Pardy

2005-09-15-276

That the Sub-Executive of the General Council of The United Church of Canada give administrative approval to the request to increase Windsor Elms' total indebtedness to \$1,500,000.

Carried

Closing

The Moderator closed the meeting at 2:10 p.m. with God's blessing.

Moderator, Peter Short

General Secretary, Jim Sinclair

Appendix A

RE: Conference Executive Secretary, Conference of Manitoba and Northwestern Ontario

Recommendation: That the Sub-Executive of the General Council appoint Bruce Faurschou to the position of Conference Executive Secretary, Conference of Manitoba and Northwestern Ontario.

Background

The Conference Executive Secretary position is established by the General Council to work with elected and appointed members and staff to provide leadership, counsel and assistance to the Conference and to those Presbyteries within its bounds to carry out the mission of the Conference.

Dr. John Badertscher has acted as Executive Secretary since February 14th, 2005. This spring the General Council Executive authorized a search. At the request of the Conference Executive, Carol Hancock had met with a "Negotiating Team" to address a number of concerns. That team contributed suggestions to a revision of the position description which were relayed to the Staff Committee and considered by the Conference Executive.

In his September 9th consultation with the Conference Executive about the Search Committee's recommendation, chair Clark Saunders reported:

In May, 2005 a Search Committee was established and charged with the task of finding a suitable person to recommend to General Council for the position of Executive Secretary of the Conference of Manitoba and Northwestern Ontario. The committee consisted of David Giuliano (a conference representative to General Council), Anne Manikel and John McKenzie (members of the conference Staff Committee), Joan Jarvis, Clark Saunders (Chair), and Carol Hancock (General Council Minister Regional Relations).

The committee began its work on the eve of the Annual Meeting of Conference at the end of May. We had before us documents that had already been developed: a position description and the report of the "Negotiating Team". At our first two meetings, we set time-lines, developed the posting notice for the position, and decided what should be included in an application. Applications closed on July 29. The committee was pleased with the quality of the applications and met on August 17 to short-list. Interviews were held on August 25.

An offer of employment, subject to appointment by the Sub-Executive, is acceptable to the candidate. While the exact timing of a start date is still to be negotiated, it will be by January 1st at the latest.

Prepared by: General Council Minister, Regional Relations

September 12, 2005

Appendix B

Re: Conference Executive Secretary, Montreal and Ottawa Conference

Recommendation: That the Sub-Executive of the General Council appoint Rosemary Lambie to the position of Conference Executive Secretary, Montreal and Ottawa Conference.

Background:

The Conference Executive Secretary provides, in concert with the Conference Executive, leadership and general oversight as Montreal and Ottawa Conference seeks to be faithful to God's mission in Eastern Ontario, Quebec and Nunavut.

The Rev. Brian Cornelius has acted, on appointment, since July 1, 2003. This spring Brian requested, and was granted, a change in pastoral relationship, and began serving First United, Ottawa, on September 1st, 2005. The congregation and the Conference have negotiated a sharing of Brian's gifts, with Brian working 75% for the Congregation and 25% for the Conference until either the end of November, 2005, or the start date for his successor, whichever comes first.

The General Council Executive had already authorized a search for the Conference, anticipating the end of Brian's appointment on June 30, 2006. Carol Hancock had begun work with the Conference Staff Committee, and the Conference Executive, to review and update, the Executive Secretary's position description.

In her September 9th consultation with the Conference Executive about the Search Committee's decisions, chair Norma McCord reported:

At the June 7th, 2005 regular meeting of the Executive, the job description was reviewed and sent forward to Carol Hancock, General Council Minister, Regional Relations, and a Nominations Committee of Norma McCord and Arlyce Schiebout was formed. Every effort was made to meet a balance between lay and ordered, male and female, and to ensure representation across the Presbyteries. Many Committee members were able to communicate in both languages to assure the fluency of candidates in both English and French.

An E-poll of the Conference Executive on June 24th appointed the following members to the Selection Committee.

Norma McCord, Non-voting Chair
Rev. Carol Hancock (GC Minister, Regional Relations)
Rev. Jane Aikman (Staff Committee, Q/S Presbytery)
Rev. Steve Gillam (past-president, Montreal Presbytery)
Lorne Bender (Lay, Seaway Valley Presbytery)
Claire Borel-Christen (Lay, Consestoire Laurentien)
Rev. Anthony Bailey (Race Relations, Ottawa Presby.)
Rev. Elizabeth Bryce (experience in another Conference (Sask.)
Lynda Carter (GC staff support - non-voting member, fluent in French)

The Committee met via Conference Call on June 28th. Deadline for applications was August 15th. The Committee determined a short list, by conference call, on August 19th, and interviews were held in Montreal on August 30th/31st. Using resources provided by other Conferences, a list of interview questions, under 12 general headings was prepared. For the sake of consistency, each member of the committee selected one heading and asked similar questions to each of the candidates interviewed. French was used for several questions.

During a conference call on September 8th the committee heard the results of the reference checks and agreed that our choice for the position of Executive Secretary should be offered the position.

An offer of employment, subject to appointment by the Sub-Executive, is acceptable to the candidate. While the exact timing of a start date is still to be negotiated, it will be by January 1st at the latest.

Prepared by: General Council Minister, Regional Relations

September 12, 2005