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Hamilton Conference, The United Church of Canada

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Theme 2008-2009: Faith As A Mustard Seed: Developing Faithful Congregations

March 17, 2009

Nora Sanders, General Secretary General Council of The United Church of Canada 3250 Bloor Street, West Toronto, Ontario M8X 2Y4

Dear Nora

Hamilton Conference acts as the Supervising Court for Five Oaks Christian Workers Centre on behalf of Bay of Quinte Conference, London Conference, Manitou Conference and Toronto Conference.

At the regularly scheduled meeting of the Hamilton Conference Executive on February 11, 2009 the following motion was approved:

That Hamilton Conference Executive, as Supervising Court of Five Oaks Christian Workers Centre, grants approval for Five Oaks Christian Workers Centre to negotiate a secured line of credit up to the amount of \$200,000; and that Hamilton Conference Executive, as Supervising Court of Five Oaks Christian Workers Centre, grants approval for Five Oaks Christian Workers Centre to enter into a 3-5 year mortgage agreement to secure said line of credit.

Five Oaks is currently free of debt. For the past four years they have ended each fiscal year with a balanced operating budget or a small deficit, under \$5,000, thanks to some end of year bequests. They continue, however, to be concerned about cash flow through the year and recognize that they cannot rely upon the unexpected generosity of friends and supporters of Five Oaks.

In an attempt to address this concern, the Board of Directors, having consulted with the special gifts staff of the central conferences, has entered into a three year fund raising program called Raising More Money and have engaged the services of a part-time fundraiser. They are receiving financial support in this endeavor from Manitou and Hamilton Conferences.



In the mean time the Board of Directors is seeking to negotiate this \$200,000 line of credit in order to ameliorate some of their cash flow concerns through the program year. They have received an indication from their credit union that securing the line of credit is a good possibility.

Would you please take the necessary steps to arrange the approval of General Council in this matter? I am enclosing a copy of the relevant clause of their By-law.

Thank you for your assistance.

Sincerely

Fred Monteith
Executive Secretary

Encl.

33. NOTICE

Whenever under the provisions of the by-laws of the Corporation notice is required to be given, unless otherwise provided herein, such notice may be given either personally or by facsimile transmission or by depositing the same in a post office or a public letterbox, in a prepaid, sealed wrapper addressed to the director, officer of Member at the address as the same appears on the books of the Corporation. A notice or other document so sent by post shall be deemed to have been given five (5) banking days after the date when the same was deposited in a post office or public letterbox as aforesaid, if sent by facsimile transmission, at the time of such transmission, or if by personal service, at the time of such service. For the purpose of sending any notice the address of any Member, director, or officer shall be the last address of such person as recorded on the books of the Corporation. Any person entitled to receive any such notice may waive such notice either before or after the meeting to which such notice refers.

34. INDEMNIFICATION OF DIRECTORS AND OFFICERS

All directors or officers and their heirs, executors and administrators, and estate and effects, respectively, shall from time to time and at all times, be indemnified and saved harmless out of the funds of the Corporation, from and against,

- (a) all costs, charges and expenses whatsoever that such person sustains or incurs in or about any action, suit or proceeding that is brought, commenced or prosecuted against such person for or in respect of any act, deed, matter or thing whatsoever, made, done or permitted by such person in or about the execution of the duties of the office; and
- (b) all other costs, charges and expenses that such person sustains or incurs in or about or in relation to the affairs of the Corporation, except such costs, charges or expenses as are occasioned by such person's own wilful neglect or default.



35. SPECIAL CLAUSES

The Corporation will place, and keep in force, insurance covering fire (including extended coverage) comprehensive public liability and such other

risks as the Conference may, from time to time, require. Such insurance will be at least in such amounts as the Conference may, from time to time, require or, if there be no such requirement, in such amounts as would be placed by a prudent owner of the Corporation's assets.

The Corporation will not make any appeal or solicitation for funds without the prior written approval of the Conference.

At no time shall the total indebtedness of the Corporation, except for indebtedness on the security or real or personal property, exceed the amount fixed for that corporation, normally one hundred thousand dollars (\$100.000.00), by General Council of the Church unless otherwise approved by the Supervising Court.

Any sale, transfer, leasing for a term of or exceeding five years (including all rights of renewal) or mortgaging or acquisition of any real or personal property shall not occur without the prior written consent of the Conference, and the General Council of the Church. Any lease for under five years (including all rights of renewal) may be made without such consent.

36. AMENDMENT

The provisions of clauses 3, 9, 22, 35 and 36 of this by-law may not be amended in any way without the prior written consent of General Council of the United Church.

President			Secretary	